



www.Lowernorthcoastdancefestival.com.au

LOWER NORTH COAST DANCE FESTIVAL 2020

The Glasshouse, Port Macquarie

15th June 2020 - 17th June 2020

Showcase Performance - 18th June 2020

Public schools are invited to submit applications for items to be included in the 2020 **LOWER NORTH COAST DANCE FESTIVAL** formerly *Southern Network Dance Festival*.

The Festival offers schools the opportunity to display their work in dance in a theatrical setting, to a supportive audience. Items should be choreographed so they are age appropriate and be representative of the K – Stage 6 Dance Syllabus. This allows students to increase their understanding and accomplishment in dance and learn to appreciate the meaning and values dance offers personally, culturally and as a form of communication. Performing involves developing the **safe** execution of movement, confidence and using the elements of dance with expressive qualities. ***Interpreting dance to communicate moods, feelings and ideas is essential to the overall item quality.***

The Festival is an inclusive celebration, **NOT** a competition.

The links to the Dance Syllabus are listed below to assist you in developing your items:

Creative Arts K - 12 Syllabus: <https://goo.gl/mUVaMb>

Dance Years 7 - 10 Syllabus: <https://goo.gl/SFcjr1>

Dance Stage 6 Syllabus: <https://goo.gl/98dRWL>

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IMPORTANT DATES 2020

<input type="checkbox"/>	Monday 2nd March	Committee Application form due
<input type="checkbox"/>	Monday 16th March	Item Application form due
<input type="checkbox"/>	Friday 3rd April	Application feedback and confirmation of performance day emailed to schools
<input type="checkbox"/>	Monday 11th May	Audition and final edit of music form due in MP3 or M4a format only
<input type="checkbox"/>	Friday 15th May	Audition feedback and confirmation of inclusion in Showcase Performance emailed to schools
<input type="checkbox"/>	Monday 25th May	Completed audition video with audition feedback applied due if applicable
<input type="checkbox"/>	Mon 15th to Thursday 18th June	IT'S TIME TO DANCE!

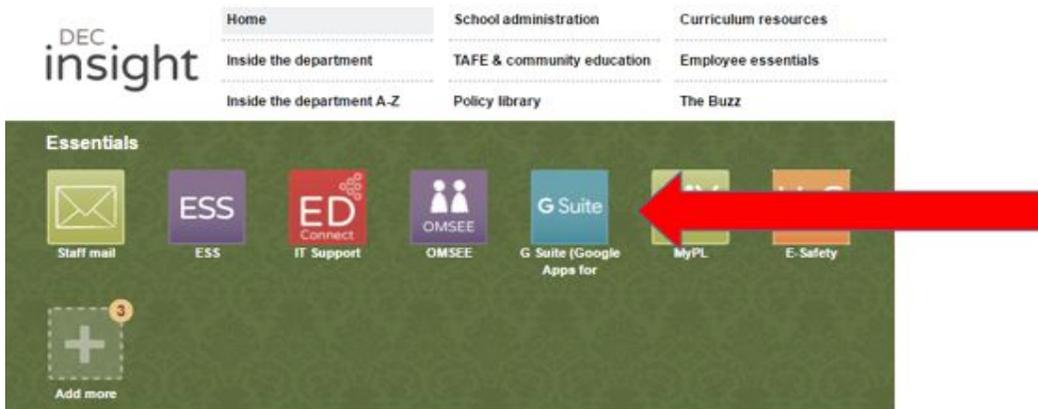
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COMPLETING THE ONLINE FORM

The Lower North Coast Dance Festival uses Google Forms for the application and audition process. The link for all of the forms can be found on our website.

You will only be able to access the form if you are logged onto the DoE portal and have the G-Suite on your "Essentials" opening page on the portal.



If you don't have the G-Suite on your "Essentials" page, you can add it by going to "My Learning Tools", search for the G-Suite Apps and click on "Add to My Essentials"



Please ensure that you have also logged into the G-Suite. Just for fun, DoE staff need to use detlogin@education.nsw.gov.au and then your DoE password.

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When using the Google Form there is NO option to save your progress, so please ensure you have all information ready to go before starting the application form, **including music receipt number/s, web address of lyrics and photographs of costume/s**. The audition form will require you to upload an electronic file of your dance and the final edited copy of the music in MP3 or M4A formats only to the secure server. Once submitted, you will be able to edit the information up until the closing date. You will be emailed a confirmation of your application.

All applications must be discussed and approved by your Principal including themes, music, student and school representation appropriateness, costume, props and content prior to submitting your forms.

The Principal will also be required to complete a "Principal's Acknowledgement Form 2020". This can be downloaded from our website and must be uploaded by the supervising teacher to each application form.

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**GUIDELINES FOR SELECTION IN THE LOWER NORTH COAST DANCE
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PLEASE READ THOROUGHLY

1. The Lower North Coast Dance Festival celebrates the performance of Dance by students – male and female – in NSW Government Schools from Kindergarten to Year 12 and exemplifies the outcomes of the K – 12 Dance Syllabus.
2. The purpose of the Lower North Coast Dance Festival is to showcase Public Education via the K-6 Creative Arts Syllabus and the Stage 4, 5 and 6 Dance Syllabus. **The rationale of the Syllabus is to showcase "Dance as an Artform"**. This means, that items should be created with a *concept, idea or purpose* behind the movement rather than a dance to a song. Consideration to costumes, props and sets should serve to support the movement and concept ideas. The concept or idea must be explored through an age appropriate style/genre of movement and costume choice.
3. Performances should be of a standard suitable for an audience that will include students on school excursions, parents, grandparents, siblings, community members, senior Department of Education Personnel and Special Guests. **The music, lyrics and choreographic style of the items being presented should be suited to the age, gender and stage of development of the participating students.** Sensitivity should be displayed in the treatment of themes such as racism, sexism, drug and alcohol misuse, violence, suicide etc. These themes are not suitable for junior students and should be treated in an abstract rather than representational way in senior years. Choreographers are certainly encouraged to draw inspiration and ideas from other sources, including the internet, but must be aware that it is **not acceptable** to simply plagiarise pieces of work. **N.B.** Popular music is often overused by schools so please try to avoid it. We encourage groups to make their items unique and original.
4. Items can be choreographed by DoE Teachers, Teachers with a DoE casual number or **Outside Tutors**. Items should be developed as part of the DoE curriculum and adhere to Safe Dance Practice. Work of **student choreographers** under **supervision of a teacher** within that school will also be considered for audition.

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It is the supervising teacher's responsibility to ensure that the choreographer/s of items are aware, adhere to and follow all of the LNCDF Guidelines, otherwise it will be ineligible for selection.

Please ensure all members of your choreography team receive and read a copy of the LNCDF Guidelines.

N.B. Safe Dance Practice must be followed at all times. Students must have the technical capability to safely perform movements in the choreography.

Teachers are advised that the ability of students to consistently control dance skills is of paramount importance regarding safe dance practice. Students should be advised that heavy contact of the knees on the floor during falls is an issue concerning safe dance practice. Diminished control of the torso into and out of inverted movement over the course of the dance is also a safety issue. Lifts are only to be used if the students have the appropriate strength and technique to complete the lift safely.

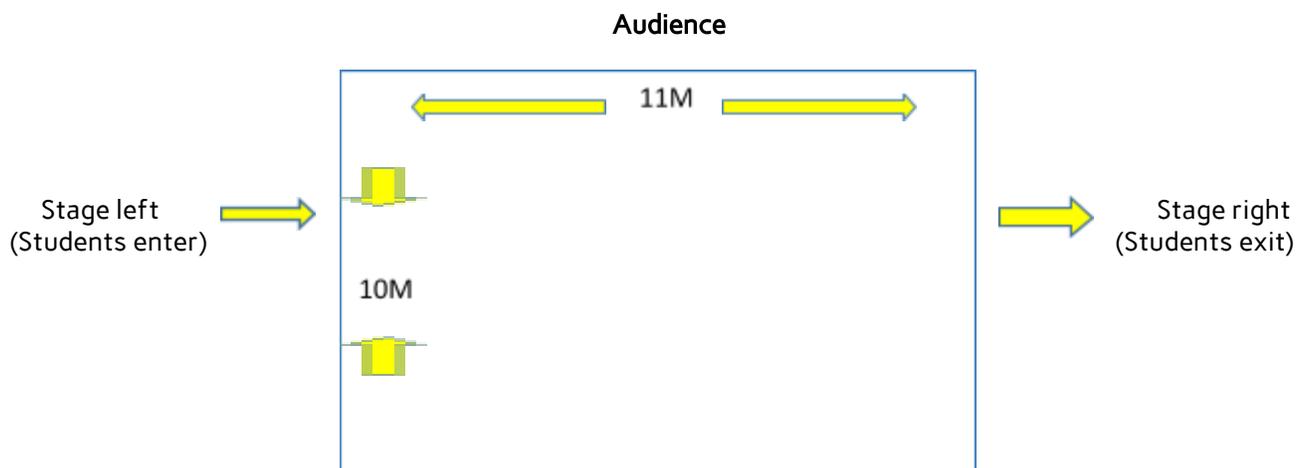
5. It is recommended that the duration of dances be kept to 3 – 4 minutes for Primary items and 3 - 6 minutes for High School items.
6. Only groups may perform. **Groups must consist of a minimum of 6 and a maximum of 30 dancers for Primary Schools and 25 for High Schools. This is for the safety of the students and there will be no exceptions.** This is a TOTAL performing group amount NOT an on stage amount.
7. Items will be selected for the Festival on the basis of quality and style of dance to ensure variety in the Program. Unsafe dance practices will not be accepted, however, choreographers will be given the opportunity to change any minor movements causing concern if the item follows all other LNCDF Guidelines.
8. Items will be programmed according to the equity, integrity and requirements of the show. **Your item must be available to perform on any day/s throughout the Festival.** If your school has more than one item, please be aware that these may not be programmed on the same day.
9. Costumes should be thoughtfully chosen and suitable for an educational promotion and the intent of the item. In designing your costumes be mindful of plunging necklines and/or backs and length of dresses / skirts / shorts. No **midriffs**. This includes a loose shirt/dress; a

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leotard or alternative MUST be worn underneath. Boys should be suitably covered on the top as well. This will be monitored at the audition and rehearsal. If there are midriffs present, the item will not be presented at the evening performance. The costumes stated in the entry form, must be the costume that is worn in the audition and for the Festival performances. Any discrepancies may place the inclusion of the item into the Festival under jeopardy if they do not meet the LNCFD Guidelines.

10. The stage space at the Glasshouse, Port Macquarie is approximately 10m deep and 11m wide. Entrances/exits must be from the side wings only.



11. If your item has props/sets, they must be supplied by the school themselves. Props/sets must be able to fit in a regular doorway and be taken on and off by students/supervising teachers. Props/sets will also be included in your audition to ensure they meet with the Guidelines. No props/sets are to be left at the venue after your performance day. If props/sets are left behind, removal of props will be at the expense of the school. **Props should be clearly labelled with the school name.**
12. Professional stage lighting design and vision is available. Please consider the colour of the costumes. Arrangements, mood and requests for lighting colours must be identified and noted in application forms. Alternatively, our lighting designer will make the most appropriate choices for your item.

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13. The LNC Dance Festival Committee and the DoE adheres to all **copyright laws**. To support the Dance Festival Committee, please abide by the following general copyright guidelines.
1. **You** must make sure that any music you use comes from a **legal source**. This can be a commercially purchased CD or a legal online provider. If you're not sure if you are using a legal online provider, check the Pro-Music website <http://www.pro-music.org/legal-music-services-australia.php>
 2. If you are choosing a song from a movie or musical (including Disney) you **must** make sure that your performance is not portraying any themes, characterisations, theatrical elements or storyline from that movie or musical. This includes using similar costuming that is used in the movie or musical.

Please Note: *If you do want to do this, you must seek further permission. Contact APRA AMCOS at theatre@apra.com.au to begin this process and make sure you leave at least 10 weeks' lead time. Please undertake this process **before** you begin choreographing as you may not be able to obtain permission and therefore be required to use a different song.*

3. If you need to edit your music for any purpose (ie to fit into time constraints) then it is important to note the following:-

You cannot:

- i. Mix/remix: For example, restructure or combine the music with other sounds to create a new version or alter a sound recording so that it is different to the original by adding, removing or using elements of the existing sound recording. This includes editing inappropriate content out of the song;
- ii. Sample: For example, take a portion of the sound recording or musical work and reuse it in a new context;
- iii. Segue: For example, blend the end of a song with the beginning of another, which includes crossfading;
- iv. Debase: For example, alter the meaning or quality of the song or subject it to derogatory treatment; and
- v. Arrange: For example, change the structure, instrumentation, melodic content or lyrics of the music.

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Please Note: If you want to do any of the above, you must seek permission from the record company label to do so. The relevant record label will be noted on the back of the CD or in the album details on a legal digital download next to the copyright protection mark (ie the ® notice). If you are unsure of who the record label is, you can contact ARIA (www.aria.com.au). Again, this can take some time and you may not be granted permission so you must undertake this process **before** beginning your choreography and be prepared with a back-up song.

****Some examples of what you *can* do without further permissions are:**

- i. Use only sections of the song to fit in with performance time constraints (ie cut out the final verse);
- ii. Play portions of multiple recordings back to back to create a medley as long as they are not cross-faded; and
- iii. Fade songs in and out so long as one song is not being faded into another which would be a cross-fade.

If you need to seek further permission for any of your music use, please ensure you do so with ample time available to you. Permissions are not always granted which means you may be required to use a different work. If you do require further permissions, the Dance Festival Committee will require written proof from the copyright owner noting that you sought the correct permissions for your use.

If you have any questions, please contact the Copyright Division of the DOE Legal Services Department or the Educational Licensing Department at APRA AMCOS on 02 9935 7900.

Your music needs be **uploaded** to the audition form. All music will need to be in an **MP3/M4a format** so that we can upload them to a central file. This is to ensure that there are no errors, skipping or volume discrepancies between items. Please ensure that you **clearly label the file name with the correct item title**.

14. The audition panel will be comprised of members of the Lower North Coast Dance Festival Committee.
15. Items will only be accepted for participation in the Festival on the condition that they will be under direct supervision of the nominated supervising teachers **AT ALL TIMES**. To ensure schools are complying with Duty of Care DoE Policy, there must be a **minimum of 2 teachers** supervising the school group. The teachers responsible for the group **MUST** remain with students in holding rooms before, during and after performances and are responsible for their behaviour and safety at all times. Students are **NOT** permitted to wander around by themselves. **Teachers MUST accompany students to meet parents as a whole group**. Parents are **NOT** to collect their child from the holding room under Duty of

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Care DoE Policy. Schools will be given a meeting point and time upon acceptance to the LNC Dance Festival and it is the school's responsibility to communicate this with the parents of the students. Supervising teachers must accompany all students as a group to the meeting area. Students not will be allowed out of the holding area unless accompanied by their teacher. Duty of Care DoE Policy must be implemented at all times. **Please communicate this clearly to your parents prior to the Festival performance days.**

19. Only NSW Department of Education personnel and persons approved by the Dance Festival Committee shall be allowed in the stage area and behind the stage at any time. All personnel must have a Festival Security Tag for entry backstage. It is the individual school's responsibility to adhere to Departmental guidelines in obtaining *Working with Children* clearances for persons issued with backstage entry passes. Only DOE personnel who have their WWC Clearance are able to be in the holding areas. It is the school's responsibility to ensure this under the Duty of Care DOE Policy.
20. The Lower North Coast Dance Festival Committee has the responsibility for the organisation of the Lower North Coast Dance Festival.

Showcase entry

21. Schools will be selected for the showcase, Thursday 18th June 2020 from the original audition and be notified of their performance day/s, arrival time/s, rehearsal time/s, dressing room and meeting point for parents to collect their child by Friday 15th May 2020.

****PLEASE NOTE:**

- Please read the guidelines carefully for information about the selection process.
- Incomplete and/or inaccurate forms may jeopardise your chance of inclusion in the Festival due to copyright regulations.

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Don't forget to follow our Facebook and Instagram pages for regular updates, reminders and ideas.



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